



22 February 2022

Dear HICES Heads and G & T Coordinators,

I am excited to provide you with additional information regarding the **2022 HICES Gifted and Talented Camp**.

Firstly, welcome aboard to G & T Camp 2022. We look forward to working with you all and we know you will have a fabulous time at Camp. As you can imagine, time spent with these enthusiastic, talented children is invigorating.

It will be a week of unique learning experiences and great fun for the students. It will also be a wonderful opportunity for you to connect with like-minded colleagues, share ideas and forge new friendships together.

Our theme for 2022 is:
Articulation – expressing oneself clearly, readily, and effectively

We have lots of important information for you. Here goes:

Date	Monday 29 th August – Friday 2 nd September 2022
Venue	AGH Camp – South Western Sydney 71 Dredge Avenue, Douglas Park, 2569
Cost	\$480 / student (TBC) \$540 / Jewish students to kosher catering (TBC)
Schools	21 HICES schools will be participating at camp this year. Please refer to the list of Master Classes & Seminars – sent 18 Feb 2022
Students	<ul style="list-style-type: none">○ At this stage, 6 positions will be allocated per school○ Additional positions will be offered after initial allocations are completed
Selection	Each school will implement their own process of selection of students. <ul style="list-style-type: none">○ When selecting students for camp, please consider that students should be of sufficient character to be able to function independently in an unfamiliar environment for 5 days.○ If you require assistance with this process, please contact our 2022 Camp Director, Mrs. Amy Falconer at NGS.



Daily Schedule	<p>Each day has 3 main components:</p> <ul style="list-style-type: none"> ○ Master Class ○ Seminar ○ Evening Activities
Accommodation & Meals	<ul style="list-style-type: none"> ○ Accommodation will be in shared (single sex) rooms with ensuite ○ Students will be required to bring a sleeping bag and towel ○ All meals are provided
Teacher participation	<p>Participating staff will be involved with:</p> <ul style="list-style-type: none"> ○ teaching either a Master Class or Seminar ○ fulfilling additional roles such as First Aid ○ assist with evening activities
Master Classes	<p>Master Class sessions are intended to immerse students in challenging and rigorous learning activities. The content of these courses should stretch and challenge students beyond the traditional Stage 3 outcomes.</p> <p>There will be a minimum 10 Master Classes to ensure group sizes of 15 or less.</p> <p>Master Classes will take place on:</p> <ul style="list-style-type: none"> ○ Monday – 2 hours in the afternoon ○ Tuesday, Wednesday, Thursday - 3 hours in the morning <p>Students will select 2 preferences and will remain in their allocated class for the duration of camp.</p> <p>We will endeavour to allocate students to their preferred electives.</p>
Seminars	<p>Seminars are elective courses intended to engage students in areas of passion and interest, providing enriching experiences in intensive, deep learning sessions.</p> <p>There will be a minimum 8 Seminars to ensure groups of 20 or less.</p> <p>Seminars will take place on:</p> <ul style="list-style-type: none"> ○ Tuesday – Thursday – 3 hours in the afternoon <p>Students will select Seminars in order of preference and will be allocated to a class during the camp period.</p> <p>We will endeavour to allocate students to their preferred electives.</p>
First Aid	<p>Two First Aid trained staff will be on site 24 / 7</p>



Forms & Documentation TERM 1	
Document A Final List of Courses	<p><u>WEEK STARTING 14 FEB 28:</u></p> <p>EMAIL: Document A. List of Master Classes & Seminars. You have received the confirmed and final list of Master Classes and Seminars for G & T Camp 2022. This will assist you with selecting suitable students.</p>
Form 1 Preference of student numbers	<p><u>WEEK STARTING MARCH 7:</u></p> <p>ONLINE Form 1: Preference of Student Numbers. Please indicate your minimum and maximum student numbers. This will assist us in offering the maximum number of positions possible to your school.</p> <p>DUE DATE: Fri 11 March</p>
Form 2 Applicant Name List	<p>ONLINE: Form 2. Applicant Name List By now you should have completed your selection of applicants. You will now need to complete your Final Applicant Name List online.</p> <p>DUE DATE Form 1: Fri 1 April</p>
Document B Risk Management & Covid Safe plan	<p>EMAIL: Document B. Venue RA & Covid Safe Plan Elanora Uniting Venue Risk Management Plan & Covid Safe Plan for your school's records.</p>
Document C Final Allocations	<p><u>WEEK STARTING APRIL 4:</u></p> <p>EMAIL: Document C. Notification of Final Allocations We will confirm the final number of student allocations per school.</p>
Form 3 M/C & Seminar Details & Resources	<p>ONLINE: Form 3. M/C or Seminar Details & Resources Details of your allocated M/C or Seminar including optimum class size, preferred location, student & staff resources required, additional items for purchase* etc. *Some items may be eligible for reimbursement.</p>
Form 4 Risk Assessment	<p>ONLINE: Form 4. Course Risk Assessment Form HICES Pro Forma provided for each school to submit RA for their activity</p>
Form 5 Attending staff	<p>ONLINE: Form 5. Attending Staff Please use this online form to provide details of attending staff member.</p> <p>DUE DATE Form 3, 4 & 5: Friday 29 April</p>



Forms & Documentation TERM 2

**Form 6
Student Course
Selections**

WEEK STARTING MAY 2:

ONLINE: Form 6: Student Course Selections

Students will now make their course selections. Some courses will fill quickly. Please ensure students understand that they may get their second choice. Please indicate if you believe a student needs to be in a particular course.

DUE DATE Form 6: Fri 13 May

**Form 7
Parent
Information &
Consent**

WEEK STARTING MAY 16:

ONLINE: Form 7. Parent Information, Understanding & Consent

Having finalized your list of participating students you will receive a Parent Information, Understanding & Consent Form to distribute to parents and care givers for completion. This form will advise the final costing details.

**Form 8
Student Medical
& Dietary**

ONLINE: Form 8. Student Medical & Dietary Details

Student Medical & Dietary Form.
Parents and care givers to complete and return.

**Form 9
Student Code of
Conduct**

Form 9: Student Code of Conduct

All students will be required to read and accept the 2022 G & T Camp Code of Conduct.

**Document D
Invoicing**

EMAIL: Document D. Invoices

Starting this week, HICES will invoice your school for full payment based on the number of students and staff participating. It is the responsibility of individual schools to ensure student payments are made ahead of our due date.

DUE DATE Forms 7,8 & 9, Document C: Friday 27 May



Forms & Documentation EARLY TERM 3

**But wait!
There's more 😊**

**Forms and
Documents
still to come**

EARLY TERM 3

Early in Term 3, the following documents, and forms will be heading your way.

- Rooming List Template – [Form 10 | online | interactive spreadsheet](#)
- Master Class Student Requirements – [Form 11 | online](#)
- Students – What to Pack List - [Form 12 | online](#)
- Camp timetable (for staff) – [Form 13 | online | interactive spreadsheet](#)
- Camp timetable (for students & parents) – [Document E | Email PDF](#)

DUE DATE: To be confirmed

Here's a snapshot of Forms & Documents to help you keep on track 😊

HICES G & T Camp 2022 - Documentation & Timeline

Type	How	Identifier	Identifier	Sent out	Due back
Document	PDF email	Document A	M/C & Seminar info - list to all schools	16-Feb	N/A
Document	PDF email	N/A	Welcome & Schedule of Documentation	Wed 22 Feb	N/A
Online form	Online	Form 1	Preference of Student Numbers	Mon 7 Mar	Fri 11 Mar
Online form	Online	Form 2	Applicant Name List	Mon 7 Mar	Fri 1 Apr
Document	PDF email	Document B	Elanora Venue Risk Management & Covid Safe Plan	Mon 7 Mar	N/A
Document	PDF email	Document C	Notification of Final Allocation	Mon 4 April	N/A
Form	Online	Form 3	Master Class & Seminar Details & Resources	Mon 4 April	Fri 29 Apr
Form	Online	Form 4	Course Risk Assessment Form	Mon 4 April	Fri 29 Apr
Form	Online	Form 5	Attending Staff	Mon 4 April	Fri 29 Apr
Form	Online	Form 6	Student Course Selections	Mon 4 April	Fri 13 May
Form	Online	Form 7	Parent Info, Understanding & Consent	Mon 16 May	Fri 27 May
Form	Online	Form 8	Student Medical & Dietary Details	Mon 16 May	Fri 27 May
Spreadsheet	Shared live	Form 9	Student - Code of Conduct	Mon 16 May	Fri 27 May
Document	PDF email	Document D	Invoice	Mon 16 May	Fri 27 May
Form	Online	Form 10	Rooming List Template	T2 / T3	TBC
Form	Online	Form 11	Master Class Student Requirements	T2 / T3	TBC
Form	Online	Form 12	Student - What to Pack List	T2 / T3	TBC
Spreadsheet	Shared live	Form 13	Camp Timetable - Staff	T2 / T3	TBC
Document	PDF email	Document E	Camp Timetable (for students and parents)	T2 / T3	TBC

Any questions or concerns can be directed to me via our HICES Executive Officer, Caroline O'Brien at: caroline@hices.nsw.edu.au

We look forward to this exciting journey ahead with you and your students.

Warmly,

Amy

Amy Falconer – NGS 2022 G & T Co-Ordinator